



Employee Termination Form

Report Prepared by: _____ Agency: _____

III-A will allow you to terminate the employee/retiree or qualified dependent(s) retroactively up to two months from the time the request for termination is received by the III-A. However, if any claims have been incurred during the time of retroactive termination, the employee, retiree or dependent will be responsible for any amounts paid.

LISTING EMPLOYEE/RETIREE/DEPENDENT BELOW WILL RESULT IN TERMINATION OF COVERAGE UNDER ALL BENEFITS.

Social Security Number	Employee Last Name, First Name	Termination Date	Termination Code

Termination Codes/COBRA Eligibility		
01	Death	COBRA Eligible
02	Employee Resignation	COBRA Eligible
03	Involuntary Termination	COBRA Eligible
04	Never Effective	Not COBRA Eligible
05	Retiring	COBRA Eligible
06	Retiring – Moving to Retiree plan	Not COBRA Eligible
07	Electing Medicare	COBRA Eligible

If you have questions, call III-A Benefits Manager, at 208-938-8199 or email claims@iii-a.org. To submit form, fax to 208-575-6423 or request a secure email.