



Idaho Independent Intergovernmental Authority

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Minutes—III-A Board of Trustees Meeting

Date/Time: Thursday, June 18, 2020 @ 10:00am MT

Location: Eagle Fire District #1, 966 Iron Eagle Drive, Eagle, ID 83616

Zoom Meeting Call in: 1-669-900-6833

Meeting ID: 893 9642 5880

Password: 568326

Trustees Present: Rick Watkins, Dan Hammond, Grant Gager, Gary Aldous, Ruth Bailes, Tyler Lewis, Traci Malvich, Suzanne McNeel, Jeff Miles, Danielle Painter, Patty Parkinson (via Zoom), and Pat Riley (via Zoom)

Trustees Absent: Jared Mitton

Alternates Present: Mike Cram and Angi McBride

Also Present: Amy Manning, Lisa Fritz, Susan Lasuen, Megan Smith, Charlynn Harless, Cherese McClain, Suzi Budge, Ellen Harrington and Robert Schmidt

Meeting called to order at 10:04 a.m.

Chairman Rick Watkins—Call to Order, Introductions & Agenda Revisions

Executive Session – Entered into executive session at 10:07 a.m.

- Danielle moved to enter Executive Session per Idaho code 74-206(1)(d) and (i); Gary seconded. Roll call vote unanimous.

I.C. 74-206(1)(d) and (i) Executive Session

1. Actuarial Report—Robert Schmidt and Ellen Harrington, Milliman – Robert and Ellen left the meeting after their report
2. Consultant Report—Charlynn Harless
3. Executive Director Report—Amy Manning
4. Attorney Report—Cherese McClain
5. Lobbyist Report—Suzi Budge

Executive session ended at 11:05 a.m., a break was taken.

Open Session – Meeting resumed in open session at 11:19 a.m.

6. ACTION ITEM: Approve Minutes from April 23, 2020 and May 20, 2020—Susan Lasuen
 - Danielle moved to approve the April 23, 2020 and May 20, 2020 minutes; Jeff seconded. Passed unanimously.

7. ACTION ITEM: Accept Financial Statements for April and May 2020—Jacob Catmull

- Ruth moved to accept the financial statements for April and May 2020; Traci seconded. Passed unanimously.

There were technical difficulties during agenda items 6 and 7, the Trustees on Zoom, could not hear the voting. There was a ratification vote for those items. The items passed unanimously.

8. ACTION ITEM: Set Preliminary Medical Rate Renewal for PY2020-21—Finance Committee

The Milliman Rate Report listed a recommended 4.9% medical rate increase for PY2020-21. The Finance Committee recommended using reserves to buy down the medical rate so the increase would be between 1% and 3%. There was additional discussion from the Trustees; Suzanne and Dan voiced their support of buying down the rate, but want to be conservative using the reserves so next year won't be a huge increase; Amy shared that the Trust took an extra 1% increase last year and that has helped increase the reserves, she shared the status of the reserves including the aggregate reserve requirement; Rick shared his thoughts and encouraged taking a 1% increase; Jeff had a question on delayed medical procedures and their impact, Amy explained that we have continued to see claims, there was a small impact and Milliman addresses COVID in their report; Grant encouraged everyone to consider a 0% increase; Tyler agreed that there is a great deal of pressure this year on budgets; Ruth expressed that she felt like a 1% increase was a good idea in case next year is bad.

- Grant moved to keep the PY 2020-2021 medical rate the same as this year with a 0% increase; Traci seconded. Grant requested a roll call vote. Passed 7-5 via roll call vote. Dan, Gary, Ruth, Suzanne and Patty were the dissenting votes.

9. ACTION ITEM: Set Final Dental and Vision Rate Renewal for PY 2020-2021—Finance Committee Charlynn prepared and presented the Dental and Vision Rate Report and recommended a 0% rate increase for the dental and vision plans for PY 2020-2021.

- Dan moved to keep the dental and vision rates the same as this year with a 0% increase; Gary seconded. Passed unanimously.

*Item #11 was discussed, and action taken prior to Item #10 since the life insurance was a line item in the budget.

10. ACTION ITEM: Draft Budget 2020-21—Finance Committee

Patty presented the draft budget and gave an overview of the line items. The draft budget included the rate increase that Milliman recommended. It will be adjusted to reflect the Medical Rate increase that the Trustees adopt, offset by reserves.

- Dan moved to adopt the preliminary budget; Ruth seconded. Passed unanimously.

11. ACTION ITEM: Life Insurance Contract—Finance Committee

Patty reported that Amy recommended seeking quotes on life insurance. Susan presented options and costs to the Finance Committee. The Committee recommended moving the life insurance contract from UNUM to One America. This will result in savings to the Trust.

- Jeff moved to accept the Finance Committees' recommendation to move the Life Insurance contract to One America; Danielle seconded. Passed unanimously.

12. ACTION ITEM: Board of Trustees Policy, 2020-003, repeal policy 2012-003 and 2015-005—Strategic Planning Committee

The Strategic Planning Committee recommended adopting the new policy and repealing the policies that are being replaced. Gary explained the recommendation.

- Danielle moved to adopt Board of Trustees Policy 2020-003 and repeal policy 2012-003 and 2015-005; Ruth seconded. Passed unanimously.

13. ACTION ITEM: Acquisition and Disposal of Property Policy, 2020-005—Strategic Planning Committee

Gary explained the Trust did not have a policy to deal with acquisition or disposal of property, the Committee has reviewed the policy and recommends adoption. He noted that the Trust does not own expensive property. Jeff asked what the most expensive items are purchased by the Trust, Amy said it is the laptops.

- Ruth moved to approve Acquisition and Disposal of Property Policy 2020-005; Traci seconded. Passed unanimously.

14. ACTION ITEM: Amended Retiree Policy 2019-002—Strategic Planning Committee

Gary explained that this policy was brought to the Committee by Susan to clarify the dependent language and the Committee recommends adoption. Grant requested staff change the word termed to terminated in the policy.

- Ruth moved to approve the Amended Retiree Policy 2019-002 with the grammatical edits requested by Grant; Danielle seconded. Passed unanimously.

15. ACTION ITEM: Retire policies 2012-005, 2015-002 and 2015-003—Strategic Planning Committee

Gary explained that Susan presented these policies with a request to retire them to the Committee. The policies are no longer relevant, and the Committee recommends retiring them. Grant expressed his thanks on behalf of the City of Ketchum to the founding members that contributed funds to start the III-A.

- Dan moved to retire policies 2012-005, 2015-002 and 2015-003; Jeff seconded. Passed unanimously.

16. ACTION ITEM: Repeal policy 2012-001 and 2012-002—Strategic Planning Committee

Gary explained that Susan presented these policies with a request to repeal them to the Committee. The policies were never used, and the Committee recommends repealing them.

- Jeff moved to repeal policy 2012-001 and 2012-002; Danielle seconded. Passed unanimously.

*There were technical difficulties during Executive Session, earlier in the meeting. The Consultant, Charlynn could not hear or participate in the discussion that was taking place. During a break she was able to contact staff and let them know she was unable to participate in the discussion.

- Danielle moved to amend the agenda and go back into Executive Session to consider the medical rate, due to technical difficulties; Dan seconded. Passed unanimously.
- Danielle moved to enter Executive Session per Idaho Code 74-206(1)(d); Gary seconded. Passed unanimously via roll call vote.

Executive session began at 1:15 p.m.

Executive session ended at 1:35 p.m.

- Dan moved to reconsider the preliminary medical rate of 0%; Ruth seconded. Passed 11-1 via roll call vote. Grant was the dissenting vote.

Grant discussed that he could not support a 1% increase because public agencies are going to have less money next year and budgets will be tight; Rick stated he appreciated Charlynn's input, but feels that personally he can support a 0%; Amy gave comments about making sure the Trustees knew how much they have in reserves funds and that the growth by adding new agencies saved the Trust this year from a larger increase; Grant suggested looking at expenses more this year and not focus on increasing revenue; Charlynn reminded everyone to look at this, not from a personal budget impact but from the long term stability of the Trust; Danielle stated her concern that 0% isn't sufficient and 1% is still a good rate.

- Pat moved to increase the PY2020-21 medical rate 1%; Dan seconded. Gary called for the question. Passed 8-4 via roll call vote. Rick, Grant, Tyler and Traci were the dissenting votes.

17. ACTION ITEM: Fahlgren Mortine, PR Firm status update—Amy Manning

Amy presented the final options for the logo which included a refresh of the current logo and a new logo. She explained there have been several steps of the process and narrowed down to those presented. Danielle thanked staff working through this whole process, that the board voted to pursue.

- Tyler moved to approve logo option one, which is the refreshed logo; Ruth seconded. Passed by majority.

18. Set next meetings—Susan Lasuen

Next meeting will be a Zoom call, Thursday, July 2 at 10 am. The next in person meeting will be, Thursday, November 5 in Eagle.

19. Adjourned @ 2:05 p.m.

- Danielle moved to adjourn; Dan seconded. Passed unanimously.

Agenda is posted at:
iii-a.org